

# Superior Family Dental

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## FINANCIAL ARRANGEMENTS AND DENTAL INSURANCE

We are committed to providing you with the best caring, quality dentistry. If you have insurance we will help you receive your maximum allowable benefits. We will be happy to file your insurance claims for you if given all of the necessary insurance data. In order to achieve these goals, we need your assistance and your understanding of our payment policy.

Payment for services is due at the time services are rendered unless payment arrangements have been approved prior to initiation of treatment with you. We accept cash, checks, MasterCard, Visa and Discover, and are proud to offer an extension of credit through CareCredit upon application approval.

Our general office policy requires a 50% deposit of your portion payable at the beginning of treatment and full payment of the balance by the time treatment is completed.

We will gladly discuss your proposed treatment and answer any questions we can relating to your insurance. You must realize, however, that:

1. Your insurance is a contract between you, your employer and the insurance company. We are not a party to that contract, nor are we liable for the insurance company's action or any related fees.
2. Our fees are generally considered to fall within the acceptable range by most companies, and therefore are covered up to the maximum allowance determined by each carrier. This applies only to companies who pay a percentage (such as 50% or 80%) of "U.C.R.". These insurance companies define "U.C.R." as usual, customary and reasonable for this region. This statement does not apply to companies who reimburse based on "schedule" of fees, which bears no relationship to the current standard and cost of care in this area.
3. Not all services are a covered benefit in all contracts. Some insurance companies arbitrarily select certain services they will not cover.

We must emphasize that as dental care providers, our relationship is with you, not your insurance company. While the filing of insurance claims is a courtesy that we extend to our patients, all charges are your responsibility from the date the services are rendered. We realize that temporary financial problems may affect timely payment of your account. If such problems do arise, we encourage you to contact us promptly for assistance in the management of your account.

Although an attempt is made to contact you to confirm your reserved appointment, please be aware that this call is only a courtesy to our patients. The ultimate responsibility of your attending your appointment belongs to you.

**There will be a \$35.00 charge PER hour for all broken appointments without a 2 business day advanced notice. Please have the courtesy to notify us if a change is needed to your reserved appointment time to avoid the fee/s .**

All returned checks will incur a collection fee, and balances older than 90 days may be subject to additional collection fees and/or sent to a collection agency.

You can expect to receive a monthly statement from our office each month there is a patient balance owing. All statements for amounts under \$10.00 will be sent only one time a year, or put in your chart to collect at your next scheduled appointment.

If you have any questions about the above information, PLEASE don't hesitate to ask us. We are here to help you.

\*-\*This form will apply to **ALL** family members within your household.

\_\_\_\_\_  
Patient signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Date